



The City School

Dear Parents,

We, at *The City School*, are continuously striving to upgrade our educational standards as well as bring improvements in our services for the benefit of our students and parents. Year after year, we have received complaints at the commencement of each new academic year regarding overcharging by the designated booksellers and on some occasions, complaints regarding non availability of books.

In order to make this yearly activity stress free, we are pleased to inform you that we have decided to provide all the copies and books to our students of Play Group to Prep III in their respective schools. This initiative will not only save you repeated frenzied trips to the market but also save costs as the class packs will be provided at competitive rates.

The cost of copies and books will be billed in the fee challan and will be available in all schools with effect from **Monday 19th July 2010 to Saturday 24th July 2010 (09:00 am to 01:00 pm)**. Parents can pick up their child's pack by submitting a copy of the paid fee challan. The proposed VAT (Value Added Tax) presently under consideration by the government will feature in the next billing i.e. October – November 2010, if imposed.

***The City School* booklist has not been provided to the booksellers; therefore you are advised not to purchase books from any bookshop as you will run the risk of buying the wrong books.**

Should you require any further information or support please contact our helpdesk # **042-111 444 123 from 09:00 am to 04:00pm, Monday through Friday (15th June onwards)**.

We hope that this small step towards ensuring better service to you will go a long way in strengthening our relationship.

We wish you a very happy vacation!

With kind regards,

Regional Director